



# City of Dunwoody

400 Northridge Road  
Suite 1250  
Dunwoody, GA 30350  
Phone: 678.382.6700 •  
Fax: 678.382.6701

Department of Finance

**This return and payment of the taxes collected during the month shown are due by the 20th day of the next month to avoid a late payment and interest charges.**

## VEHICLE RENTAL EXCISE TAX REPORTING FORM

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Preparer \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Month/Year Reported: \_\_\_\_\_

**ALL SECTIONS OF THIS FORM MUST BE FULLY COMPLETED AND THE RETURN SHALL BE FILED EVEN THOUGH NO TAX MAY BE DUE.**

1 Gross receipts subject to vehicle rental tax	\$ _____
2 Excise Tax Due (3% of Line 1)	\$ _____
3 Credits	\$ _____
4 Penalty & Interest (5% of tax due)	\$ _____
5 Interest - 1% per month or portion thereof time Line 4	\$ _____
6 Less Collection Fee - 3% of Line 4 (Only on Timely Returns)	\$ _____
7 Total Amount Due	\$ _____
8 Total Amount Paid	\$ _____

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I hereby certify that the statements made herein and on any supporting documents are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Print Name of Preparer

\_\_\_\_\_  
Signature of Preparer

\_\_\_\_\_  
Date

**PLEASE MAKE A COPY FOR YOUR FILE AND RETURN THE ORIGINAL WITH YOUR PAYMENT.**

**Note: Incomplete forms will be returned to you to be fully completed.**

Mail to: PO Box 888074  
Dunwoody, GA 30356

Make check payable to:  
City of Dunwoody